



Recruitment to the Post of Director – Legal Affairs (External)

Applications are invited from qualified candidates to fill the vacancy of the above post of the Telecommunications Regulatory Commission of Sri Lanka (TRCSL) on permanent basis

(1) Job Description

1. Providing legal advice and comments in handling litigation and other legal matters involving TRCSL.
2. Coordinating activities with Attorney General's Department and counsel behalf of TRCSL.
3. Assisting in developing policies "Procedures to confirm to legal requirements.
4. Preparation of legal documents" drafts and submissions relevant to the TRCSL activities.
5. Coordinating all work conducted with legal matters/courts of Law and Labor tribunals.

(2) Required Minimum Educational/Professional Qualifications & Experience:

1st or 2nd Class Honors bachelor's degree and a master's Degree in the field of Law with minimum of 20 years satisfactory service experience in Managerial Level out of which 07 years satisfactory service experience in Senior Managerial Level.

OR

1st or 2nd Class Honors bachelor's degree in the field of Law and being an Attorney-at-Law with minimum of 20 years satisfactory service experience in Managerial Level out of which 07 years satisfactory service experience in Senior Managerial Level.

OR

Bachelor's degree and a master's Degree in the field of Law and being a Class I officer in an All Island Service

OR

Bachelor's Degree in the field of Law and being an Attorney-at-Law and being a Class I officer in an All-Island Service

(3) Recruitment Procedure

Recruitment will be done by a structured interview.

(4) **Basic Salary:-** TRC 1.3 -Rs. 156,400 (10x6256) -(10x7038) – 289,340

(5) **Age:** 24-55 years by the closing date of applications

(6) Method of Application

1. The application form could be downloaded from the Official website of TRCSL www.trc.gov.lk.
2. Applications sent without using the relevant format will be rejected.
3. Applications should be clear and legible and those which do not meet the requirements will not be considered.
4. Completed applications should be sent together with copies of certificates of educational/ professional qualifications and details of work experience.
5. All applications along with copies of the certificates of educational and Professional qualifications **should** be sent **through the Registered Post to "Director General – Telecommunications Regulatory Commission of Sri Lanka, No. 276, Elvitigala Mw, Colombo 08"** indicating that **"Application for the post of Director- Legal Affairs" on the top left-hand corner of the envelope on or before 14.05.2025**
6. A scanned copy of the application should be sent to the email careers@trc.gov.lk along with the relevant educational & professional certificates. Subject of the email should be "Recruitment to the Post of **Director- Legal Affairs - 2025**"
7. Applicants who are employed at Government Institutions should submit their applications through the Head of the Institution.
8. Applications should be submitted **on or before 14.05.2025**

(7) General Conditions

1. Every applicant should be a citizen of Sri Lanka & should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
2. Applicants who do not possess the required qualifications as at the closing date of applications will not be considered.
3. Any form of canvassing will be treated as a disqualification.
4. The Telecommunications Regulatory Commissions of Sri Lanka (TRCSL) reserves the right to decide on the number of positions to be filled or postpone /cancelled
5. TRCSL is a regulatory authority, wherein any person being recruited for employment in the TRCSL shall not promote, advance, or advocate directly or indirectly for appointment or employment of his/her spouse or any member of the family in or to a position in an institution that is under regulatory control of the TRCSL.

Director General
Telecommunications Regulatory Commission of Sri Lanka
No. 276
Elvitigala Mw
Colombo 08