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காணாமல் போன ஆட்கள் பற்றிய அலுவலகம்  
OFFICE ON MISSING PERSONS

## VACANCY

- The Office on Missing Persons (OMP), established by the Office on Missing Persons (Establishment, Administration and Discharge of Functions) Act. No: 14 of 2016 is an Institution.
- Applications are invited from suitable qualified persons for the following vacancy in the Office on Missing Persons.

### REGIONAL COORDINATOR (Position 01)

MM 1-1

**Job Summary:** Attend to the Duties and Responsibilities of the Regional Office, including supervise and monitor the smooth and effective functioning of the regional office and coordinate activities with Head Office and sub-office/s of the Office on Missing Persons.

**Qualifications:** A Degree in Law/ Human Rights/ Management/ Administration/ Human Resource Management/ Public Management which is recognized by the U.G.C.

AND

a minimum one year post qualifying experience in the relevant field to the post, after obtaining the first degree.

**Age:** Should be not less than 22 years and not more than 45 years.

**Salary:** Rs. 91,690 – 10x 2,480 – 15x 3,450 – 168,240/- (As per the Management Service Circular 01/2025)

### Applicable for all above vacancies

- Every applicant
  - ✓ Should be a citizen of Sri Lanka
  - ✓ Should be physically and mentally fit to discharge the duties of the post.
  - ✓ Should be able to serve in any part of the Island.
  - ✓ Computer literacy and Sound knowledge of transitional justice would be an added advantage.
- Any application submitted **without** the required information **will be rejected**.
- The applied post should be clearly stated on the top left-hand corner of the application and envelope containing the application. Applicants currently in government/semi-government services should forward their applications through their respective Heads of the Institutions.
- Applicants must duly complete the application form/specification provided by the OMP
- Applicants must have completed all the qualifications by the last date of receipt of applications.
- The short-listed applicants will be selected on the results of a written competitive examination and/ or a structured interview conducted by an interview panel appointed by the Board of the OMP.
- This post is permanent and contribute to Employees' Provident Fund and Employees' Trust Fund.
- The final decision in respect of recruitment shall rest solely with the OMP Board, which reserves the right to take any decision relating to the recruitment process."

Duly completed applications, along with copies of relevant certificates should be sent by registered post to **Chairman/CEO, Office on Missing Persons, No. 40, 03rd Floor, Buthgamuwa Road, Rajagiriya** on or before reaching **5<sup>th</sup> of July 2026**.

**Chairman  
Office on Missing Persons**