



Ceylon Petroleum Storage Terminals Limited

Kolonnawa

V A C A N C Y

We are a common user facility with two main installations and an island-wide network of bulk storage locations, providing services to Ceylon Petroleum Corporation, Lanka Indian Oil Company, Sinopec Sri Lanka, RM Parks & other business partners in the downstream petroleum.

SENIOR EXECUTIVE – IS AUDIT, GRADE A-6

(Permanent Basis)

Qualifications & Experience required

1. Full professional qualification of ICASL/ACCA/CIMA and two (2) year of post-qualifying experience in the relevant field in a government or semi government sector or a reputed commercial establishment.

OR

2. Intermediate certificate of ICASL/ ACCA/ CIMA with a minimum of five (5) years post qualifying experience in a government or semi government sector or a reputed commercial establishment in the relevant field.

Common Requirement

Possessing either Certified Information Systems Auditor (CISA) offered by ISACA (International Professional Association) or Diploma in Information Systems Security, Control & Audit (DISSCA) offered by Chartered Institute of Accountancy Sri Lanka in collaboration with ICAI (India) or a similar qualification.

AND

Three (3) years of experience in ERP-SAP.

Scope of work

Information Systems (IS) Audit Support

- Assist in conducting audits of information systems, applications, and IT infrastructure to evaluate system controls and security measures.
- Review system user access rights, transaction logs, and system-generated reports under supervision.
- Assist in testing IT general controls including access management, system changes, and backup procedures.

IS Support in Operational Audits

- Assist in reviewing system workflows and automated controls embedded within operational processes.\
- Extract and analyze system data to support operational audit reviews.
- Identify exceptions, anomalies, or irregularities in system-based operational data.

IS Support in Financial Audits

- Assist in reviewing system-generated financial reports and transaction records.
- Support data extraction from ERP systems for audit analysis and verification of financial transactions.
- Assist in reviewing automated controls supporting financial transactions and approvals.

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Data Analysis & Audit Testing

- Perform data analysis and assist in identifying unusual transactions, system exceptions, or control gaps.
- Conduct audit tests using system data and maintain proper documentation of audit evidence.

Audit Documentation

- Maintain proper audit working papers and documentation in accordance with internal audit standards.
- Assist in preparing audit observations and supporting schedules for audit reports.

Follow-up of Audit Findings

- Assist in tracking implementation of audit recommendations and verifying corrective actions taken by management.

Compliance Reviews

- Assist in verifying compliance with internal policies, procedures, and system control requirements.

** Note: Should have proficiency in English Language.*

Age limit : Less than 45 Years.

Please note :

This age limit is not applicable for the employees who are presently in the service in Government or Semi-Government Organizations and they should be able to produce the consent letter of the Head of the Department concerned.

Salary scale : Rs.185,895 – 5 x 2,295: 10 x 3,330 – 230,670

Fringe Benefits: Applicable Allowances, Medical Insurance Cover, Personal Loan facilities & Applicable bonuses.

The Company will contribute 15% of the salary towards the EPF whilst the employee will have to contribute 10% for the same. The Company will also contribute 3% of the salary towards the ETF. Selected candidate will be placed on probation for a period of three years from the date of assumption of duties.

1. Qualified applicants who wish to apply for this post are requested to furnish their details in the Microsoft Form herein [Application - Senior Executive - IS Audit \(Grade A-6\) \(Page 1 of 5\)](#) and submit to reach us on or before 15.06.2026.
2. The required qualifications must be fulfilled by the closing date of the application and he/she should be able to produce the relevant certificates when requested.
3. CPSTL has the right to call only the shortlisted candidates based on the relevancy of the Degree, experience or any other suitable criteria.
4. If required, a selection test would be held to further filter the number of candidates.
5. Applications with inaccurate or incomprehensive information will be rejected.

Managing Director
Ceylon Petroleum Storage Terminals Limited (CPSTL)
Oil Installation, Kolonnawa.
Tel: 011-2572597 / 011-2572307

