



MERCHANT SHIPPING SECRETARIAT
Ministry of Ports and Civil Aviation – Sri Lanka

APPLICATION FOR REGISTRATION AS AN EXTERNAL RESOURCE PERSON

(For Seafarers' Examinations and Audits – STCW)

1. Personal Details

1.1 Full Name (as per NIC / Passport):

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1.2 NIC / Passport Number:

1.3 Date of Birth:

1.4 Age as at 31 January 2026:

1.5 Nationality:

1.6 Permanent Address:

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1.7 Contact Details:

Mobile:

WhatsApp:

1.8 Email Address:

2. Position Applied For (Please tick ✓)

Resource Person (Navigation)

Resource Person (Engineering)

3. Physical and Mental Fitness

I hereby declare that I am physically and mentally fit to perform professional duties related to examinations, audits, and associated activities anywhere within Sri Lanka.

Yes

4. Certificate of Competency (CoC)

4.1 Type of Certificate Held (Please tick ✓):

- Master Mariner
- Chief Engineer
- Chief Mate
- Second Engineer

4.2 Issuing Authority:

4.3 Country of Issue:

4.4 Date of Issue / Validity:

4.5 Mutual Recognition under STCW Regulation I/10:

- Applicable
- Not Applicable

5. Seagoing Service Details

(Attach Seagoing Service Testimonials / Discharge Book Copies)

Rank Served:

Type of Vessel(s):

Gross Tonnage / Power (Please tick ✓):

- Vessel of 3,000 GT or above
- Vessel with propulsion power of 3,000 kW or above

Nature of Voyages (Please tick ✓):

- Foreign-going / International

Total Qualifying Seagoing Service: months

6. Relevant Experience (if any)

(Examinations, Assessing, Audits, Teaching, Training, Surveying, etc.)

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7. Declaration

I hereby declare that the information furnished in this application is true, accurate, and complete to the best of my knowledge. I understand that providing false, misleading, or incomplete information may result in disqualification from registration.

I further agree to comply with all requirements, guidelines, and responsibilities imposed by the Merchant Shipping Secretariat in relation to my engagement as an External Resource Person.

8. Applicant's Signature

Signature:

Full Name:

Date:

Documents to be Submitted (Scanned Copies)

- Certificate of Competency (CoC)
 - Seagoing Service Testimonials / Discharge Book
 - Copy of NIC / Passport
 - Other Relevant Certificates (if applicable)
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Submission Details

The completed application form together with scanned copies of the supporting documents should be submitted via email to:


 dgm spa2025@gmail.com

For further information:

Director General of Merchant Shipping

Merchant Shipping Secretariat

 www.dgshipping.gov.lk

 011 243 0160 / 070 110 7788 (WhatsApp)

Sri Lanka

IMPORTANT: Incomplete applications or applications submitted without the required supporting documents will not be considered.