

## Posts - Vacant

### MINISTRY OF JUSTICE AND NATIONAL INTEGRATION

#### **Segment 2 - Field/Office based officers in the Department of Community Based Corrections Open Recruitment to the post of Community Correction Officers -2025**

APPLICATIONS are invited from eligible citizens of Sri Lanka to fill 08 (Eight) vacancies in the post of Community Correction Officer Grade II (in the offices of Uva, North Central, Northern, Central, North Western and Eastern Provinces) existing in the Department of Community Based Corrections.

#### 01. Method of Recruitment:

Recruitment for the vacancy shall be based on the marks obtained in a structured interview conducted by an interview panel appointed by the Commissioner of the Department of Community Based Corrections.

#### 02. Conditions for engagement in service :

- 2.1 This Class II appointment shall be governed by the general conditions applicable to public sector appointments, as well as by the regulations stipulated in the Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations, and the Procedural Rules of the Public Service Commission published under the Gazette No. 2310/29 dated 14.12.2022, by the Scheme of Recruitment for the Community Correction Officers who belongs to the Segment 2 - Field/Office based officers in the Department of Community Based Corrections, dated 30.08.2012 approved by the Public Service Commission and its amendments and any future amendments.
- 2.2 This post is permanent and pensionable. You will be subject to any future policy decision taken by the government regarding the pension's scheme. You should contribute to the Widows'/ Widowers' and Orphans' Pension Scheme.
- 2.3 This appointment is subject to three (3) years of a probation period and the first efficiency bar examination shall be completed within this period.
- 2.4 Shall acquire the relevant proficiency in other official language as per the Public Administration Circular No. 01/2014 and other related circulars.
- 2.5 This appointment shall be governed by the Procedural Rules of the Public Service Commission, Establishment Code, Financial Regulations and other departmental circulars.
- 2.6 Should not have received any disciplinary punishment in accordance with the provisions stipulated in Public Service Commission Circular No. 01/2020.
- 2.7 Only the eligible applicants should apply for this post and the selected applicants should serve a minimum of 5 years in the vacant post and shall request for annual transfers only after the stipulated period of 5 years.

#### 03. Salary scale :

The applicable salary for this post in terms of the Schedule I of the Public Administration Circular No.10/2025 is as follows:

Rs. 58,660 - 10x1190 - 11 x1360 -15 x1670 - Rs.110,570/- (MN 5 – 2025)

Salaries will be paid as per the Schedule II of the said circular. In addition to this, this post is entitled with other allowances paid by the government to other public service officers.

**04. Qualifications for Recruitment:**

4.1 Shall have obtained a special degree which is not less than four (04) years in Criminology / special degree in Sociology / Special Degree in Psychology / Special Degree in Social Work from a university recognized by the University Grants Commission

or

Degree in law (LLB) or an Attorney-at-Law of the Supreme Court.

4.2 Experience : Prior Experience obtained in the relevant field will be considered as an additional qualification.

4.3 Age Limit : Shall not be less than 21 years of age and not more than 35 years as at the date of closing date of application.

4.4 Physical Qualifications:

Every candidate shall be physically and mentally fit to serve in any part of the island and to perform the duties of the post.

4.5 Other Qualifications:

- Applicant shall be a citizen of Sri Lanka
- Applicant shall be of an excellent character
- Shall have satisfied all the qualifications mentioned in the *Gazette* on the closing date of the application.

**05. Structured interview:**

Marks will be given by an interview panel appointed by the Commissioner of the Department of Community Based Corrections.

5.1 Marking scheme of the Structured interview:

	Subject	Marks	Maximum Marks
01.	Additional Educational Qualifications: obtained from a government recognized institution  I. Post Graduate Degree in Sociology / Criminology / Law II. Other Post Graduate Degrees III. Post Graduate Diploma Courses IV. Diploma courses (with more than 1 year's duration) V. Diploma courses (with more than 9 months duration) (Marks will be given for only one highest obtained qualification)	25 20 15 10 05	25
02	Additional Professional Qualifications: obtained from a government recognized institution  I. Diploma related to Drug Prevention / Social Work / Counseling / Community Work or Criminology ( 05 marks per each diploma ) II. Higher Certificate course on Social Work / Drug Prevention / Counseling (03 marks per each certificate). III. Certificate course on Social Work / Drug Prevention /Counseling (02 marks per each certificate). (Marks will be awarded only for the highest qualification obtained in one subject)	10	10

	Subject	Marks	Maximum Marks
03	<b>Language Proficiency</b>  I. A Degree completed in any other language other than mother tongue at a University or an institution recognized by the University Grants Commission II. Any Diploma course in English / Tamil / Sinhala (10 marks for one language other than the mother tongue – 15 marks for two languages other than mother tongue) III. Any Certificate course in English / Tamil / Sinhala ( 05 marks for one language other than mother tongue – 10 marks for two languages other than mother tongue)	15  15  10	15
04	<b>Experience obtained in the relevant field</b>  (Experience in rehabilitation /Probationary / Social welfare / Counseling/ Law / Community Based Correction) Shall be confirmed by documentary proof.  I. For 05 years or more II. For 04 years or more III. For 03 years or more IV. For 02 years or more V. For 01 year or more VI. For 06 months or more	30 25 20 15 10 05	30
05	<b>Computer Literacy obtained from a government recognized institution</b>  I. Completed a Diploma of which the duration is not less than 12 months. II. Completed a Certificate course of which the duration is not more than 12 months and not less than 6 months. III. Completed a Certificate Course of which the duration is not less than 03 months and not more than 06 months. IV. Other certificates related to computer Literacy (duration not less than 1 month and not more than 3 months)	15 10 05 03	15
06	<b>Performance at the interview</b>	05	05
<b>Total marks</b>			100

#### 06. Method of applying:

Applications should be prepared as per the specimen appended at the end of this notification and prepared on 22cm - 29cm in A4 size paper .The applicants shall fill the application clearly in their own hand writing. Incomplete applications shall be rejected without any notice. It is advisable to keep a photocopy of the completed application from. Receipt of application shall not be acknowledged.

#### 07. Sending applications:

7.1 Applications prepared according to the specimen form of application appended at the end of this notification should be reached by this office by registered post on or before 06.06.2025 to the address mentioned below:

**The Commissioner,  
Department of Community Based Corrections,  
15<sup>th</sup> Floor, “Mehewara Piyasa”,  
Narahenpita,  
Colombo- 05**

- 7.2 The closing date of the application is **06.06.2025**. All the qualifications should be fulfilled on this date.
- 7.3 Applications from candidates currently employed in government institutions (Departments/corporations/Boards/Civil institutions) should be submitted through their respective heads with the recommendation indicating whether they can be released if selected.
- 7.4 The top left corner of the envelope containing the application should clearly mention the words “Recruitment to the Post of Community Correction Officer -2025 (Open)”.

**08. Note:**

- I. Applications will be rejected if any candidate fails to furnish the original copies of any of the certificates mentioned in the application on request.
- II. The applicant should submit applications through their heads of Departments / Institutions.
- III. The provisions stipulated in the Procedural Rules of the Public Service Commission, circulars issued from time to time concerning the Public Service and their amendments shall be applicable for this post.

(In the event of any inconsistency between Sinhala, Tamil and English texts of the *Gazette*, the text in the Sinhala Language shall prevail.)

DILAN GUNARATHNA,  
Commissioner,  
Department of Community Based Corrections.

15<sup>th</sup> May, 2025.