



**NATIONAL SAVINGS BANK**  
**APPLICATION TO THE POST OF .....**

1. Name in Full : (Mr / Mrs / Miss) (Please underline surname)				
2. Mailing Address : Mobile No :				
3. Address of Permanent Residence: Telephone No :  District :				
4. E-mail :				
5. Date of Birth :				
6. Civil Status :				
7. Nationality :				
8. National Identity Card No :				
9. Education				
A. School Attended:				
B. Higher Education				
Name of University / Institute	Period		Title of Degree	Results (Class & Division)
	From	To		
C. Professional Education				
Name of Institute	Period		Title of Course	Results
	From	To		
10. Memberships of Professional Bodies:				

11. Working Experience :			
Name & Address of the Institution	Designation	Duration	Main duties and responsibilities handled by you
12. Extracurricular activities:			
13. Non-Related Referees :			
<u>Name &amp; Occupation</u>	<u>Office Address &amp; Telephone No.</u>	<u>Residential Address' Telephone No. &amp; E-mail</u>	
i)			
ii)			
<p>13. I certify that all the information given by me in this application is complete and true and I agree that if, after appointment any item of information is found to be incomplete or untrue, I will be liable for termination of my employment.</p> <p style="margin-top: 20px;"> <b>Date :</b> .....         <span style="float: right; margin-left: 200px;">           .....  <b>Signature</b> </span> </p>			

Photocopies of the following documents should be attached: (a) Certificate of Birth (b) National Identity Card (c) Educational & Professional qualifications Certificates (d) Service Certificates (Photocopies of certificates should be certified by the applicant)  HRD Division National Savings Bank Head Office Colombo 3.
For Official Use :